



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	S.V.D Government Degree College For Women
• Name of the Head of the institution	Sri T.K. Viesweswar Rao
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08813221418
• Mobile No:	9440229928
• Registered e-mail	nidadavolew.jkc@gmail.com
• Alternate e-mail	nidadavolew.jkc@gmail.com
• Address	Ramnagar, Patimeeda
• City/Town	Nidadavole
• State/UT	Andhra Pradesh
• Pin Code	534301
2.Institutional status	
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Adikavi Nannaya University, Rajamahendravaram				
• Name of the IQAC Coordinator	Dr. K. Naveena				
• Phone No.	08813221418				
• Alternate phone No.	08813221418				
• Mobile	8639729282				
• IQAC e-mail address	nddwiqac@gmail.com				
• Alternate e-mail address	nddwiqac@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://gdcwndd.ac.in/pages/AQAR%202018-19.html				
4. Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:	As ours is affiliated college we are following adikavi nannaya university calendar				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C	1.91	2014	21/02/2014	20/02/2019
6. Date of Establishment of IQAC			01/01/2007		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			7		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1) Creating awareness among students about the spread of Covid -19 , the precautionary steps to be taken along with defensive mechanism to combat with the dangerous and pathetic situation in case of effected people, so that they can propagate the same among the outer public which they come across.</p>		
<p>2) Encouraging all the staff members to slide over to online mode from traditional off line mode which is a paradigm shift and also the need of the hour.</p>		
<p>3) Motivating all the staff members to conduct webinars in the place of seminars which ensures sharing of the knowledge without demanding physical presence.</p>		
<p>4) Orienting all the staff members and students to get fully vaccinated which ultimately obstructs the spread of pandemic.</p>		
<p>5) Helping students to avail and utilize the online platform in an effective way so as to finish their graduation within time .</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
<p>to Create awareness among staff and students about the spread of Covid -19 second wave along with defensive mechanism.</p>	<p>All faculty members helped their students about the covid-19 second wave, ,the precautionary measures, and also defensive mechanism to combat with the pandemic.</p>	

<p>To Encourage all the faculty members to slide over to digital platform which is the need of the hour.</p>	<p>All faculty members successfully completed their syllabus online using google suit.</p>
<p>To Motivate all the faculty members to conduct webinars in the place of seminars which ensures knowledge dissemination without physical presence..</p>	<p>Following webinars are conducted. Webinar on the Role of English language in creating career opportunities 11-7-2020 2) National level webinar "Telugu sahityam-kulavrittula samkshobham" ('Telugu literature-crisis of communal professions') 22-08-2020 National webinar on Research methodology conducted by Department of English on 21st May 2020 One day webinar on International Ozone day by Departments of PHysics and Chemistry on 16th Sep 2020.</p>
<p>To Orient all the staff members and students to get fully vaccinated</p>	<p>All staff members and students are fully vaccinated .</p>
<p>Helping students to avail and utilize the online platform in an effective way .</p>	<p>All students are encouraged and guided to utilize their mobile phone to access online classes.</p>
<p>To request all Departments to conduct the prominent days</p>	<p>International accounting day was conducted on 10-11-2020. Constitution day was conducted on 26-11-2020. Humans Rights day was conducted on 10-12-2020.. National Consumer right day was conducted on 24-12-2020.</p>
<p>To request all faculty in general and faculty members belongs to Science in particular to inculcate research attitude among students</p>	<p>All faculty members imparted the knowledge of Research and its importance during their regular class work.</p>
<p>To encourage ``all the students to develop their reading skills by visiting library on every day basis</p>	<p>Students are developing the reading habit in a slow and steady manner.</p>

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
iqac	28/09/2020
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020 - 21	27/02/2022
15. Multidisciplinary / interdisciplinary	
<p>. As ours is affiliated college to Adi kavi Nannayya University Rajamahendravaram we have only partial multidisciplinary . At present we are offering undergraduate courses in only arts ,Commerce & science Subjects.</p>	
16. Academic bank of credits (ABC):	
<p>AISHE introduced 4 year degree programme from the academic year 2020-21 .</p> <p>, Our students used to qualify online certificate courses offered by NPTEL . Here after we thought of storing their credits digitally under the caption "Academic Bank of Credit (ABC)" .</p> <p>But considering their credits into the process of giving final degree depends on the policy matter of the university. Even we thought of directing the novel and innovative ideas of our students towards reserch .</p>	
17. Skill development:	
<p>. In our newly introduced 4 year degree programme we are implementing several programmes under the domain "life skills" and "skill development ". during the semesters 1,2,3.</p> <p>As an experiential learning our students should fulfill 1 month COMMUNITY SERVICE PROJECT at the end of 2nd semister and 1 month internship at the end of 4th semister . After completing 6 semesters, they should undergo 6 to 8 months internship in an industry. All these are must for the fulfillment of the degree</p>	

programme This also helps the student to pave the gap between theoretical and experiential learning .

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Regarding value based education our students were taught human values and ethics under one programme which is a compulsory one . To honour national integration we used to celebrate every festival irrespective of religion including national festivals.During our freshers day event students used to dress depicting various cultures of our INDIA.

To make the concept more lucid in addition to english medium explanation will be given in the mother tongue.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Right from the design of the syllabus every effort was made by the university to have more focus on Outcome based education.

20.Distance education/online education:

During Corona pandemic , as a blessing in disguise we taught our students online and those recorded vedeos were stored and kept available so that students can access them as per their convenience.

Extended Profile

1.Programme

1.1	94
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	420
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	129
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	17
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	17
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	Nil
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year our institution follows the syllabus stipulated by the Adikavi Nannaya " university, Rajamahendravaram as our college is affiliated to this university. All the departments follow a well planned time table prepared by the Time Table convener to teach the syllabus in a systematic manner. The teaching is performed in blended mode comprising both online and offline teaching following Covid -19 protocol.

For effective teaching Digital platform consisting ICT facilities (smart boards),LMS, video lectures, virtual classes, Mana tv is extensively used by the faculty members . Apart from prescribed syllabus, certificate courses are also conducted by various departments. Along with bridge courses remedial classes are also conducted to improve the ability to grasp their subjects aiming for better performance of the students. The students are encouraged to enroll in MOOCS. Flickers, kahoot Apps are used to procure knowledge in an entertaining manner. In addition to marks registers , records of seminar papers, study projects are also maintained. Field visits and educational tours are conducted to the students to gain practical knowledge and to grasp their respective subjects in a better way. As a value addition every year, B.com students used to visit banks, income tax offices, nearby industries . B.A students to visit places having historical importance . B.sc students to visit botanical gardens, science labs and institutes. Guest lectures and extension lectures by eminent personalities are arranged to students of various disciplines.Workshops are also conducted to provide hands - on experience.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of CIE. An academic calendar is prepared at the beginning of each semester in lieu with the university calendar consisting of various curricular extra & co-curricular activities and also the date of commencement, last working day of semester, internship schedule & dates for semester -end examinations. The calendar is uploaded on college website, displayed on notice boards and is communicated to students through emails. It is updated & revised with respect to any changes suggested by the university. There is always a close supervision by the department head in completion of the syllabus as per the lesson coverage for each semester. Internal examinations assignments, quizzes, & seminars are part of the (CIE) of students. There is a well-defined process for the conduct of both Internal and Practical examinations. Continuous evaluation and assessment is also done for laboratory course, project work, seminars. The internal tests are conducted at the end of the semester. At the end of academic session students submit their feedback for each subject through online feedback forms. The principal, through the academic committee meetings, frequently reviews the semester progress & provides suitable suggestions in case of revision of any academic calendar by the university, initiates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

DEI curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor.

1. GENDER SENSITIVITY ; Gender related courses are an integral component of various programmes. Students are sensitized & encouraged to work toward gender equality from across-cultural perspective free counseling cell. Gender sensitization camps are organized in slums & rural areas. That include woman's rights, human rights, child rights, gender, justice & gender quality. Compulsory core courses along with the wide range of community outreach programs. That include health & hygiene camps, hole in the wall and village adoption, enable exposure to real life situation. DEI annually organizes seminars, conference, guest lectures, exhibitions, street plays and literary activities that helps in gender sensitization.

2. ENVIRONMENT & SUSTAINABILITY NSS promotes environmental through three plantation and other sustainable Development programs. Every year NSS unit undertakes a host of activities in the nearby villages during the special camps. In these camps NSS organizes various Environment related programs including three plantation, village cleanliness, cleaning of gutter, digging of soak pits, eradication of Gajar glass, plastic free drive, poster Competition, debate competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment & sustainability. Different activities have been initiated by the college to save environment such as cleanliness campaigns at temples, places, bus & public spaces etc. The cleanliness Programs is organized to clean ponds, watering plants, celebration of various days like World environment

day, N.S.S day etc. The college has taken initiative in swachh bharat Summary internships (S.B.S.I) abhiyan& tree plantation programs which are introduced By the indian government.

3.HUMAN VALUE

Besides the syllabus, the institution organized programmes to inculcate human values in Students & staff. ? Blood donation camp is regularly organised. ? Ncc volunteer are sent for disaster managemen so that the students get familiar with Their social responsibility. ? NSS unit is very active & regularly arranges social & cultural activities in the college and Villages which are adopted.

4.PROFESSIONAL ETHICS Ethical practices such as truthful information, facts, and unprejudiced approach are taught Content of syllabus & certificate courses, career guidance & placement cell organization & placement activities including training, development of students, aptitude test etc. On a pure basis as per the requirement of industry.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The institute conducts one week Induction Programme for newly admitted students. The facilities in the college and the scope of the subjects to be learnt are introduced in these sessions. During this period, the students' knowledge and skills are

assessed by taking into account their personal data and academic record of the qualifying examination. The knowledge gaps are identified and bridge courses are arranged for a period of 15 days to enable them to cope up well with the programme to which they were enrolled.

- The institute identifies slow and advanced learners based on the performance of the students in formative and summative assessment at the end of first semester / term by their concerned teachers.
- Learning needs of these talented students are identified and encouraged to further improve their skills and knowledge in the subject so as to pursue higher goals in academics. These students are also encouraged to participate in quiz competitions, paper and poster presentations, study projects, seminars etc, with a view to inculcate research orientation.
- The IQAC of the Institute also reviews and monitors mentor-mentee Programme of the institute and suggests remedial actions needed to be taken to uplift the slow learners
- The institute follows certain strategies for slow and advanced learners individually

Strategies adopted for slow learners

- Remedial classes are conducted with an aim to improve the academic performance of the slow learners, absentees and academically backward students
- Academic and personal counseling is given to the slow learners by their mentors/proctors
- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding
- Their improvement is assessed by conducting regular tests.

Strategies adopted for advanced learners

- Class toppers are identified from each class and the institution arranges a study tour to the Achievers with a view to encourage them towards further success
- They are encouraged to prepare for various competitive exams. They are provided with some related notes or material
- Advanced learners are encouraged to participate and present papers in various Seminars/ Conferences /Workshops /inter-collegiate, district level, state and National level competitions like Quiz , poster presentation etc.
- They are given guidance and are encouraged to participate in Debates, Group Discussions, Quiz programmes , Mock Interviews etc.The Achievers are honored on the Annual Day

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
420	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric methods: The teaching learning process revolves round the needs, interests and capabilities of students. Students remain active, work co-operatively, interact with each other and develop self confidence. It stimulates students' interest and provides an opportunity to the students for sharing the thoughts and mutual exchange of different views. Class room discussions in various topics are our regular feature. To develop creativity, originality of ideas, reasoning and to make classroom interaction more effective Brain storming method is used. Faculty members are well acquainted with use of ICT during class room teaching and lectures are given through power point presentation by most of the faculty members. They are exposed to number of LMS classes and are encouraged to pursue MOOCS online classes. Students actively participate in a multitude of academic activities like classroom seminars on chosen/ assigned topics, home assignments, power point presentations, model preparation, poster preparation, activities of various committees under student union, youth festivals, activities of departmental associations, national organizations like NSS, Sports activities and other competitions. Essay Writing, Elocution, Debate, quiz Competitions and group discussion, Science Day, Guest Lectures, Peer Teaching etc. Experimental/Laboratory method is used in science courses to educate the students with the facts by directly involving them. Students verify the facts and laws of the subject through experiments. Activity centered method is more effective and durable in providing learning experience. Institution

is on its path to bring overall development of students. These activities not only provide opportunity for participatory learning but also provide experience.

In order to impart research oriented thinking among the students, they are well exposed to

- Study Projects, Study Tour, ,Achievers' Tour,Field Visits,Industrial visits,Workshops/ Seminars / Conferences/webinars ,Certificate Courses
- The students actively participate and contribute to various celebrations like Teacher`s Day Celebrations,Republic Day celebrations,Independence Day Celebrations, Annual Day Celebrations etc.
- The institution creates the atmosphere to the students to participate and learn through their own experiences and experiments and enhance their knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To develop creativity, originality of ideas, reasoning and to make classroom interaction more effective Brain storming method is used. Faculty members are well acquainted with use of ICT during class room teaching and lectures are given through power point presentation by most of the faculty members.They are exposed to number of LMS classes and are encouraged to pursue MOOCS online classes

Audio visual facilities are available to teachers

- The institute provides Wi-Fi facility on the Campus
- Well-equipped English Language Lab is available in the college to improve the communication and linguistic skill
- Well-furnished Computer labs with ICT oriented facilities are available
- The management motivates teachers to organize and attend Faculty Development Programs, Workshops, Seminars and Conferences which broadens their knowledge and encourages them

to adopt innovative teaching methods

- INFLIBNET is available to expand their spectrum of knowledge
- Various learning methods are followed by the institute to nurture critical thinking, creativity and scientific temper among the students

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

Nil

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution also conducts internal examinations promptly as per the Academic Calendar and the evaluation process is very transparent. The institution has taken several initiatives to ensure better standards and improve Precision, efficiency and transparency in the evaluation mechanism. In every Semester the examination will be held on the proposed date according to the academic calendar. Theoretical examinations of the First, Third and Fifth Semesters are conducted in the month of October/November and the examination of the Second, Fourth and Sixth Semester shall be conducted in the month of March/April in the concerned academic session after the completion of the practical examinations.

Students undergo continuous evaluation in all courses .For

Continuous Evaluation, the College conducts two Continuous Assessment Tests (CAT) in addition to Semester End examinations. Each Theoretical question paper is set for 75 marks and 25 marks for the internal assessment by the university. Thus the total marks of each question paper will be of 100. Assignments are regularly given to students. Appropriate weightage is given to attendance. Marks are duly earmarked for performance of lab work, preparation and presentation of lab record and viva. Results are displayed on the notice board of the departments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examinations are conducted regularly. Assignments, Mid semester exams are often conducted to assess the performance of the students. The valued answer scripts are shown to the students. The valuation is done in a fair and transparent way . The grievances of the students are called for and rectified on time. The students are given suggestions to improve their performance and the slow learners are later given special assignments to improve themselves. A timely and efficient dealing of the grievances related to examinations leads to timely reciprocation of the students.

If the student complaints of the score in the university exams, the college collects such grievances, encourages the student to go for re-valuation so that the student may be benefitted . In this way the college takes active part in solving the grievances related to examinations very efficiently and time-bound.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The teaching -learning strategies for each subject is prepared,

discussed and approved by the curriculum committee of each department before commencement of academic year. The learning outcomes are made clear to both the student and the faculty.

Well-structured time-table is prepared based on the curriculum and core objectives of the subject. The balance between theory and practical is made. Skill development is given weight age where ever practical learning is required.

The expected outcomes are made known to all the students during the orientation conducted in the beginning of the academic year by the respective faculties. All the faculties are well aware of the learning outcomes as they are involved in the teaching and learning process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every course has a specific set of objectives which is approved by the university. Course Outcome of the respective subject is designed by considering these Objectives. The copies of the syllabi are available in the departments.

The students are made aware of the learning outcomes through the Principal's address in the beginning of the academic year in the form of induction program. At the beginning of every semester, every subject teacher conveys Course Objectives at the introductory lecture of respective subject / course. The faculty of every subject explains course objectives, evaluation pattern, marking scheme etc. to the students. Students' attainment of CO, PO and PSO are assessed by customized evaluation pattern to suit the Course and its COs.: Evaluation includes: -- Seminar presentation/Short quizzes or objective questions / Home assignments / tutorials, Project Work, Extension Work by an individual student or a group of students/ Role playing/Workshops etc. This type of evaluation is included in the internal assessment evaluations conducted at the end of the semester. These examinations and results also measure the attainment of CO, PO and PSO.

Bachelor of Arts degrees are focused on increasing a student's knowledge and critical thinking skills in a variety of areas - Literature, History, Political Science, Economics etc. The course aims to bring out the ability, to apply the knowledge they have acquired, to communicate effectively and to work both independently and collaboratively. It also aims to develop the skills to connect across geographical, disciplinary, social and cultural boundaries, independent and lifelong learning skills.

In Bachelor of Science programme we concentrate on providing awareness among the students to show outstanding performance, intellectual skills related to the subject, transferable skills and attitudes through introduction of a wide range of topics, critical and analytical thinking,

Bachelor of Commerce aims to provide students with the knowledge, tools of analysis and skills with which they understand and participate in the modern business and economic world, to prepare them for subsequent graduate studies and to achieve success in their professional careers. Demonstration of knowledge in major theories and models is key areas of organizational behavior.

The college provides opportunities to students to exhibit their understanding through the medium of expression i.e. oral or written. Students can optimally express their knowledge and this enhances their confidence. All these contribute to the evaluation of PO, CO, and PSOs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[In process](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

extension activities are carried out in the neighborhood community, sanitising students to social issues, for their holistic development, and infect their of during the year 2020-21

With a view of developing service moto among the students, thier work put into National service scheme (NSS). through Nss their work taught how to communicate with the public and needy friendly nature, helping attitude are developed in them. In view of the spread of COVID-19 pandemic, the students work taught to help co-humans. Through online classes the teachers motivated them and instilled psychological awareness and strength with in the students. Thier work given psychological boost up through various webinars . without waste of their academic career, students were encourage to participate in online quiz , group discussions, online exams were conducted, seminars were also conducted through online mode for the polistic development of the students yoga classes were conducted to the students. they work trianed how to overcome mental stress and attain physical health through yoga.

NSS CELL has distributed masks and sanitizers to the nearly villages. on collaboration with rotary club, the Nss in an other program has distributed masks and sanitizers to our students.

The students during pandemic have achieve technical knowledge through online classes. the departments of career guidance cell , Telugu, hindhi, commerce, physics, and chemistry, have conducted webinars through which the students and the staff have become techno-knowledge.

Department of economics conducted field visit to local market to students know about the Market structure and their activities, and also their income levels. They observe that how to start their shops

in that particular place and what's steps thier followed to develop their business.

By all this extension activities conducted by the college,the students have attained polistic development both academically and extra circularaly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern facilities required for the effective teaching - learning process is more than adequate and they exceed the minimum specified requirements by the various statutory bodies.

Some of the major facilities which are being used for effective teaching- learning are below:

1. total no of class rooms are 9 and one seminar hall are made available.
2. All the class rooms and seminar hall are Wi-Fi enabled.
3. Furniture available in the class room are suitable for sound learning
4. Student - Computer ratio is 16:1
5. Computer center are functioning to support academic needs.
6. Library functioning 9.30 a.m. to 5.30 p .m to all working days
7. The Library has the subscription for online resources such as e-journals, e-books in addition to regular books and newspapers,
8. Departmental library exists in all departments for immediate reference by their staff and students.

9. The central facility seminar hall of capacity 150 for the conduct of conferences, seminars, workshops and Institution events

10. Jawahar Knowledge Centre for the students support

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium yoga

center, etc., and cultural activities.

The facilities available for sports, games (Both indoor and outdoor) gymnasium, yoga and cultural activities are more than adequate and the same is being evident by large number of participation by students by the students and their achievements in terms of winning medals awards in these categories

1. The norms and procedures prescribed by the Sports Authority of India (SAI), as well as various sports and games Federations of India are practiced in letter and spirit to organize quality tournaments and sports events.

2. Some of the major sports facility available are furnished in the following:

- a. Football ground
- b. Volley Ball court
- c. Tennis Court
- d. Basketball court
- e. Throwball Court
- f. Fitness Center with full equipment

g. Indoor Hall (Table Tennis, Carrom and Chess)

h. Kabaddi

i. Shuttle

Gymnasium facilities: Central Gymnasium facility worth about more than 2 lakhs

Faculty: One Director of Physical Education instruct the students

Cultural Activities:

? The institute has an exclusive Walkers Club to support and facilitate student's cultural activities at various levels.

? Our students have participated in the various cultural events organized by other Universities of the state.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in

Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is working from 9.30 a.m. to 5.30 p.m. for all working days

a. The Library huge collection of books, journals and non-non book materials etc., in the discipline of Technology, Law, Management, Science and Humanities

b. The Library subscribe e-journals through INFLIBNET N-list

c. Departmental library is exists in all the departments for immediate reference by their staff and students

d. The Library equipped S.C & S.T Book bank facility for their students for the support of Central and State Government Schemes.

e. The Library is also equipped with reference section for preparation of competitive exams like Civil Services Exam, TOEFL, GRE,

Group-1,2 & 4, Junior Lecturers, UGC NET, CSIR NET, SSC and similar exams.

f. The Library conducts Orientation Program regularly on Library systems and services for effective utilization

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi and LAN facilities for students and staff.

? The campus has been enabled internet service with 60 Mbps bandwidth providing anytime anywhere access to knowledge and learning resources, keeping in line with demand from students and faculty

? Over 25 Desktops were deployed in the computers lab for Computing facility to the student and faculty for hands on practical sessions

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities

Laboratory

? All the laboratories are well maintained lab in-charge and staff in-charge are taking care of maintenance works

? Well established procedure is available for service and maintenance of lab equipment.

? Request for approval of maintenance /service is made before the budget cost committee through proper channel.

Library

? The Library of the stacked with thousands of books. The materials have been arranged neatly in the prescribed order.

? Library timings: The library opened 9.30 am to 5.30 pm

? The library total 11,234 books and 224 reference books are available. The students avail

Library services

? All the members of the Institution are eligible to get library membership. Library users have to register their details in the entry register, whenever they visit.

? Faculty, staff and students of the Institution need to fill up library membership form with the certification of authorities.

? The students can use borrowed book(s) up to 15 days' time, and faculty members can use the books up to a semester. The books(s) can be renewed if there is no reservation for the particular book. Late return of the book will earn fine of Rupee One per day.

? Valid ID card must for utilizing library services and reference books and periodicals will not be issued. The borrower is the responsible for the book(s) borrowed against their membership

? News about Conference/Seminar and workshop is being sent to Institution group

? Requirements will be sent to Library Advisory Committee for purchase

Physical Education Department

? The department is taking care of maintaining the sports and games of the Institution. Annual Maintenance is available for all the equipment in fitness center. To purchase the equipment through departmental committee.

Computer Maintenance Cell- CMC

o The Computer Maintenance Cell Consisting under one roof taking care of the Network, Hardware, Software, Projector and UPS maintenance activities of the Institution. In this connection e-mail IDs are created for queries related to system services

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

07

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- There is an active participation of 'student representation' in both academic and administrative activities of the college.
- There is student's participation in curricular, co curricular and extracurricular activities. Students participated in plantation, vanam manam, pacchathoranam programmes conducted by NSS on the campus.
- Students actively participated in corona awareness programme, swatch barath programme and masks distribution conducted by NSS
- The students are also the members in women empowerment cell of

the college.

- There are volunteers who looks into cleanliness of the college campus, They play active role in organizing many programmes in the college.
- There are class representatives from each class who assists the Lecturer in looking into discipline, cleanliness of class rooms.
- Some students are taken as members into various administrative affairs for ensuring transparency in the administration.
- There is student support in all the activities and competitions conducted by the various departments in the college.
- They support and help in organizing all programmes by departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Contribution of Alumni Association to the Institution

- There is registered Alumni association in institution. Institution registered Alumni association on 17-11-2020.
- Alumni supports and helps for the over all development of the institution.
- By engaging Alumni, all students were benefitted from their skills and experience.
- The Alumni association provides a variety of resources infrastructure.
- Alumni may also have access to library materials as well as educational facilities on campus, such as some labs and equipment.
- Having an active Alumni network can also be great benefit to students currently attending college.
- Young Alumni and students can benefit by the inspiration given by the senior Alumni and job opportunities.
- The students get inspired through the programmes conducted by Alumni students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:The vision of the college is "To be a quality educational institution working for the cause of higher education for women especially for rural women". In tune with mission the institution strives to provide quality education to economically backward and weaker sections of the students especially from rural areas.

Institution has highly qualified, dedicated and committed staff that helps the students to pursue their higher education. In brief, the vision of the college is to provide high quality education at affordable cost.

Mission: The mission of the institution in order to fulfill the vision of the institution is

- Highly qualified and committed staff makes use of ICT in improving the efficiency and effectiveness in teaching as well as over all development of the students
- Besides value based education students are trained through JKC , Career guidance cell and certification courses to equip them with skills for better placements

In the process of executing mission of the institution to achieve vision, the principal along with staff and under the guidance of higher authorities CCE, RJDEC and affiliating university performs the functions such as planning the activities, utilizing resources for execution, monitoring the execution process in coordination with CPDC and college committees.

File Description	Documents
Paste link for additional information	https://gdcwndd.ac.in/about/vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization of power and participative management are the two important characteristics of effective administration. The principal and IQAC cell forms the apex body of the institution, further down various committees are formed for conducting various activities under the chairmanship of the principal of the college. The committees are constituted by all the faculty members of the college. Students and non-teaching staff are also made part of the committees wherever necessary. IQAC committee takes decision in all academic related matters and monitor day to day issues , rules to be followed for smooth running of the college as well as to impart and enhance the quality of learning in all aspects. Departments have autonomy in planning and executing curricular and extra-curricular activities as per the guidelines given by the university and APSHE.

Records are maintained at all levels

Participative Management: Institution ensures the participation of all the faculty members at all levels. Faculty is involved through various committees such as NSS, Red Ribbon Club, Women Empowerment Cell, Career Guidance Cell, Anti -Ragging Cell, Extra-circular activities committees etc. Internal Quality Assurance Cell coordinate, plan and organize the activities of the institution and conduct internal audit regularly..

File Description	Documents
Paste link for additional information	https://gdcwndd.ac.in/administration/college-committees/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Before commencement of every academic year Principal in coordination with IQAC coordinator and the staff prepares a perspective plan for excellence in academics based on the academic calendar framed by the affiliated university. Perspective plan consists of an action plan to implement curricular , co-curricular and extracurricular activities. IQAC of the institution monitors and ensures smooth execution of the academic plan and takes necessary steps if required for strict implementation of the same.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various governing bodies and committees for smooth execution of academic and administrative works at all levels.

Administrative Set Up:The hierarchical structure of the institution is as follows:

- Commissioner of Collegiate Education (CCE)
- Regional Joint Director (RJD) of Collegiate Education
- Principal

CCE: CCE is the apex body and controlling head of Government degree colleges in Andhra Pradesh. It released grants for the developmental activities and also conducts academic and financial audits regularly. To enrich the knowledge of faculty members CCE organizes various FDPs, workshops and training programs

Appointment and Service Rules: Institution administration and service rules are governed by Government of Andhra Pradesh through the department of Higher Education. Department of higher education has two wings APSHE and CCE. Institution follows the guidelines given by these apex bodies. Recruitment of regular faculty is done by APPSC and appointment proceedings, CAS and promotions are taken up by CCE. Any clarifications regarding rules and regulations are obtained by CCE .Any grievance with reference to service matters may be represented to CCE/RJDCE/Principal through proper channel.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://gdcwncdd.ac.in/administration/statutory-bodies/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff

Provide the list of existing welfare measures for teaching and non-teaching staff within a maximum of 200 words

The following are some of the welfare schemes provided by the institution to both teaching and non-teaching staff

- General Provident Fund, Andhra Pradesh Group Life Insurance Scheme, Contributory Pension Scheme
- Medical reimbursement facility, Employee Health Insurance Scheme,
- Medical leave, child care leave, maternity and paternity leave
- On-duty faculty for attending workshops/conferences/seminars/short term training programs/refresher courses etc
- Earned leave encashment, Ex-gratia (for non-teaching staff).

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1HQtWwuV-UejuE7CC-4TwrW9xwZR4T6Io/edit?usp=sharing&ouid=117988938527657259274&rtpof=true&sd=true
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution follows the guidelines given by the UGC and the government of Andhra Pradesh. As per the guidelines the performance appraisal of the teaching staff is taken at the end of every academic year by the IQAC of the institution and will be submitted to the CCE. The ASAR (Annual self-Appraisal Report) is collected under three categories:

- Contribution towards teaching, learning and evaluation - seminars, assignments, practical, examination duties, formative and summative evaluation tools etc.
- contribution towards co-curricular and extension activities - Professional development activities, students related co-curricular, extension and field based activities, sports, community services, NSS etc
- Academic/Research Activities : Research publications, books, patents, major and minor projects, awards received

The Scores obtained by the teaching staff are subsequently published in the CCE Website. Further the performance of the teaching staff is appraised by the Academic audit team constituted by the CCE. Academic audit team visits the institution analyses the performance of the teaching staff. Based on the performance of the teaching staff grade will be assigned to the institution and submits a comprehensive report along with action report to the principal

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASADA
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At institution level principal is the chief custodian of all the resources of the college including college funds, financial aids and work out plans. The principal utilizes the college funds in consultation with the staff and CPDC council. Institutional accounts are audited at external as well as internal level. Internal audit is done by the team of Regional Joint Director of Collegiate Education, West Godavari district and external audit is done through officials appointed by the government of Andhra Pradesh. In financial audit, audit team inspects cash books, pay bills, service registers, pay fixation, arrear bills, pension register, allowances sanctioned, leave account register etc.

Due COVID-19 Pandemic situation internal and external financial audits were not conducted. However, the expenditure is made as per the stipulations and guidelines given by the government. The audited accounts are sent to the respective agencies soon after utilization

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major part of the financial resources of the institution comes from special fee and CPDC. The principal being the disbursing officer, follows the procedures established by the finance committee, purchase committee and staff before the funds are disbursed to concerned individuals/departments. Depending on the academic requirements institution utilizes its resources for upgrading the infrastructure wherever possible. Institution incurs expenditure on up gradation of essential assets like computers, laboratory equipment and apparatus and ICT enabled teaching aids. In order to ensure transparency in utilization of the financial resources internal and external audits are conducted regularly. Accounts are audited internally on regular basis and report is submitted for verification to the inspection teams and audit general of AP during their visit to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. All faculty members are requested to conduct webinars in the place of seminars so as to prevent covid-19 pandemic. As a blessing in disguise our faculty members utilized this as an opportunity by viewing the positive side of the pandemic. It helps faculty members to go digital and accelerate fast to upgrade themselves on par with latest technology. As a matter

of fact total world moved towards digital platform and its movement shifts by 20 years at a quantum jerk. This helps the teaching community ineffective dissemination of knowledge on virtual platform by staying safe. Thus the practice of moving towards digital side builds confidence among faculty, and also paves the way of sustaining even in hard times.

2. As a bio war covid19 happens like an unwanted and unimagined calamity. Total world lies standstill and most of the lives lost due to fear complex and leaves outer public to develop a death phobia. In this context all students of the institution are educated about the seriousness of the situation, advantages of washing hands with sanitizer, increasing immunity levels, wearing mask etc. Now they became warriors both physically and psychologically and get ready to combat with any unforeseen disaster in future

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

While reviewing teaching learning process of the institution prevailing feedback system in the college plays its role effectively. Analyzing the feedback, suggestions will be given to concerned faculty member/s for further improvement.

Continuous internal evaluation till the final examinations is the check point to put the student on the track again with proper counseling. Parent- teacher meeting helps the institution to correct the pitfalls of the student. This also helps the institution to know the perception of the society about the college. After knowing the reality the institution utilizes that as an opportunity to convert its weaknesses as the strength.

Student seminars, project work on related topic, assignments given after the class work, home work followed by analysis will equally assist the mechanism during the assessment of teaching learning process. Student project work help the student in two ways. i) As an additional input. ii) In-depth knowledge of the related topic may create some interest and may turn him a research scholar.

Students are encouraged to participate in curricular/ co curricular activities both inside and outside the campus which helps in enriching their learning levels. As a byproduct competitive spirit will be developed among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity :

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of

women in the society. 08.03. 2021 on the occasion of International women's day women empowerment cell conducted online webinar on women empowerment in Telugu Literature.

Safety and security :

- campus is under the surveillance of CCTV cameras and is monitored regularly.
- College is securely surrounded with a compound wall.
- There is a police surveillance for every three hours near the college, which is very near to the main police station.

Counseling :

- Gender awareness webinar and programs are thoroughly conducted.
- The institute has a well established and functional system for student support and mentoring (personal, academic and career counseling) i.e. Mentee and mentor Programme.
- The mentors meet the mentees regularly and enquire the overall performance and also clear any doubts and to counsel if necessary.

Common Rooms :

The college provides all the departments with facilities like staff rooms and common rooms for students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Nil

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other.

Commemorative days like Women's day, Yoga day, Cancer day, AIDS day and famous persons, important persons along with many regional festivals like Sankranthi celebrated in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SVD GDC (W) takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in

Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day with great pomp and vigor. Department of Political science organizes and celebrates the Constitution Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals. The Faculty of various departments, have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens.

Constitutional Obligations:

SVD GDC (W) has organized student centric activities like essay writing, elocution competition displays at annual Synergy event etc which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

the following is the list of national and international commemorative days, events and festivals the institute celebrates every year and make the students and faculty to participate.

S. No

Name of the event

Date

1

International youth day

12.08.2020, 21

2

Independence Day

15.08.2020, 21

3

Telugu Bhasha Dinotsavam

28.08.2020, 21

4

Gandhi Jayanthi

02.10.2020,21

5

Human Rights day

10.12.2021

6

Republic Day

26.01.2021

7

Gurajada Apparao vardhanthi

8

International women's day

08.03.2021

9

Women equality day

26.08.2021

10

National Education day

11.11.2021

11

Constitution day

12

Dr. B. R. Ambedkar Jayanthi

14.04.2021

13

World students day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 Title of the best practice- Every day Assembly.Objective of the practice- To develop patriotism, discipline among students,and to inform about the latest happenings in the college in addition to make them aware about the importance of the day concerned.The context - As a policy matter all students should assemble before their regular work there by managing themselves as per the timescheduleThe practice - Students habituated to come early and assemble as per their allotted slot and developed a time sense inherently .Evidence of Success - As a result of regular assembly following is the result1) Discipline was developed among the students2) Solved several issues regarding amenities in the college3) Learned about the importance of the day concerned on everyday Basis

2 Title of the best practice : SVD Radio.Objective of the practice : The bottom line of this practice is to tap the latent talents among the students, Giving information on the spot as per the urgency of the situation.The context : The real purpose of graduation we strongly believe,is that developing the students by all means ie curricular, extra curricular etc. In this context SVD radio was started .The practice : India is a treasure house of several fine arts, having excellent cultural heritage and always stood first regarding ethics and human values.Evidence of Success : following if

evidence of success 1. students developed fearlessness not only in the college but also in the outer public 2. students felt happy as they spent a productive stay in the college.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college (S.V.D. GDC For Women), Nidadavole is located in semi urban area i.e. very nearer to rural areas so the vision of the college is to provide education to rural women and creating women empowerment. The distinctive feature of the college lies in the heart of the city and accessible especially for women students who use to operate from nearby villages. College also runs in a spawning campus filled with greenery with plenty of oxygen and ishygenic and highly protective environment. The institution stands in the forefront of optimal utilization of technology for curriculum enrichment and adaptability. SVD Government Degree College for Women, Nidadavole has played a pivotal role in providing educational opportunities to the rural areas surrounding it. The college has completed 39 years of its existence by promoting excellence in the field of education. This institution has earned its reputation for being a premier institution in the west Godavari District. Which is well known for academics, sports and other extra - curricular activities. This institution is unique and occupies a place of honour to find our Alumni well placed in all walks of life. Community service through NSS and various cells and clubs is a continuous process in our college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year our institution follows the syllabus stipulated by the Adikavi Nannaya " university, Rajamahendravaram as our college is affiliated to this university. All the departments follow a well planned time table prepared by the Time Table convener to teach the syllabus in a systematic manner. The teaching is performed in blended mode comprising both online and offline teaching following Covid -19 protocol.

For effective teaching Digital platform consisting ICT facilities (smart boards),LMS, video lectures, virtual classes, Mana tv is extensively used by the faculty members . Apart from prescribed syllabus, certificate courses are also conducted by various departments. Along with bridge courses remedial classes are also conducted to improve the ability to grasp their subjects aiming for better performance of the students. The students are encouraged to enroll in MOOCS. Flickers, kahoot Apps are used to procure knowledge in an entertaining manner. In addition to marks registers , records of seminar papers, study projects are also maintained. Field visits and educational tours are conducted to the students to gain practical knowledge and to grasp their respective subjects in a better way. As a value addition every year, B.com students used to visit banks, income tax offices, nearby industries . B.A students to visit places having historical importance . B.sc students to visit botanical gardens, science labs and institutes. Guest lectures and extension lectures by eminent personalities are arranged to students of various disciplines.Workshops are also conducted to provide hands - on experience.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of CIE. An academic calendar is prepared at the beginning of each semester in lieu with the university calendar consisting of various curricular extra & co-curricular activities and also the date of commencement, last working day of semester, internship schedule & dates for semester-end examinations. The calendar is uploaded on college website, displayed on notice boards and is communicated to students through emails. It is updated & revised with respect to any changes suggested by the university. There is always a close supervision by the department head in completion of the syllabus as per the lesson coverage for each semester. Internal examinations assignments, quizzes, & seminars are part of the (CIE) of students. There is a well-defined process for the conduct of both Internal and Practical examinations. Continuous evaluation and assessment is also done for laboratory course, project work, seminars. The internal tests are conducted at the end of the semester. At the end of academic session students submit their feedback for each subject through online feedback forms. The principal, through the academic committee meetings, frequently reviews the semester progress & provides suitable suggestions in case of revision of any academic calendar by the university, initiate the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

DEI curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that help in this endeavor. 1. GENDER SENSITIVITY; Gender related courses are an integral component of various programmes. Students are sensitized & encouraged to work toward gender equality from across cultural perspective free counseling cell. Gender sensitization camps are organized in slums & rural areas. That include woman's rights, human rights, child rights, gender, justice & gender quality. Compulsory core courses along with the wide range of community outreach programs. That include health & hygiene camps, hole in the wall and village adoption, enable exposure to real life situation. DEI annually organizes seminars, conference, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization.

2. ENVIRONMENT & SUSTAINABILITY NSS promotes environmental through three plantation and other sustainable Development programs. Every year NSS unit undertakes a host of activities in the nearby villages during the special camps. In these camps NSS organizes various Environment related programs including three plantation, village cleanliness, cleaning of gutter, digging of soak pits, eradication of GAJAR glass, plastic free drive, poster Competition, debate competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment & sustainability. Different activities have been initiated by the college to save environment such as cleanliness campaigns at temples, places, bus & public spaces etc. The cleanliness Programs is organized to clean ponds, watering plants,

celebration of various days like World environment day, N.S.S day etc. The college has taken initiative in swachh bharat Summary internships (S.B.S.I) abhiyan& tree plantation programs which are introduced By the indian government.

3.HUMAN VALUE

Besides the syllabus, the institution organized programmes to inculcate human values in Students & staff. ? Blood donation camp is regularly organised. ? Ncc volunteer are sent for disaster managemen so that the students get familiar with Their social responsibility. ? NSS unit is very active & regularly arranges social & cultural activities in the college and Villages which are adopted.

4.PROFESSIONAL ETHICS Ethical practices such as truthful information, facts, and unprejudiced approach are taught Content of syllabus & certificate courses, career guidance & placement cell organization & placement activities including training, development of students, aptitude test etc. On a pure basis as per the requirement of industry.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The institute conducts one week Induction Programme for newly admitted students. The facilities in the college and the scope of the subjects to be learnt are introduced in these sessions. During this period, the students' knowledge and skills are assessed by taking into account their personal data and academic record of the qualifying examination. The knowledge gaps are identified and bridge courses are arranged for a period of 15 days to enable them to cope up well with the programme to which they were enrolled.
- The institute identifies slow and advanced learners based on the performance of the students in formative and summative assessment at the end of first semester / term by their concerned teachers.
- Learning needs of these talented students are identified and encouraged to further improve their skills and knowledge in the subject so as to pursue higher goals in academics. These students are also encouraged to participate in quiz competitions, paper and poster presentations, study projects, seminars etc, with a view to inculcate research orientation.
- The IQAC of the Institute also reviews and monitors mentor-mentee Programme of the institute and suggests remedial actions needed to be taken to uplift the slow learners
- The institute follows certain strategies for slow and advanced learners individually

Strategies adopted for slow learners

- Remedial classes are conducted with an aim to improve the academic performance of the slow learners, absentees and academically backward students
- Academic and personal counseling is given to the slow learners by their mentors/proctors
- Bilingual explanation and discussions are imparted to the

slow learners after the class hours for better understanding

- Their improvement is assessed by conducting regular tests.

Strategies adopted for advanced learners

- Class toppers are identified from each class and the institution arranges a study tour to the Achievers with a view to encourage them towards further success
- They are encouraged to prepare for various competitive exams. They are provided with some related notes or material
- Advanced learners are encouraged to participate and present papers in various Seminars/ Conferences /Workshops /inter-collegiate, district level, state and National level competitions like Quiz , poster presentation etc.
- They are given guidance and are encouraged to participate in Debates, Group Discussions, Quiz programmes , Mock Interviews etc.The Achievers are honored on the Annual Day

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
420	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric methods: The teaching learning process revolves round the needs, interests and capabilities of students. Students remain active, work co-operatively, interact with each other and develop self confidence. It stimulates students' interest and provides an opportunity to the students for sharing the thoughts

and mutual exchange of different views. Class room discussions in various topics are our regular feature. To develop creativity, originality of ideas, reasoning and to make classroom interaction more effective Brain storming method is used. Faculty members are well acquainted with use of ICT during class room teaching and lectures are given through power point presentation by most of the faculty members.They are exposed to number of LMS classes and are encouraged to pursue MOOCS online classes. Students actively participate in a multitude of academic activities like classroom seminars on chosen/ assigned topics, home assignments, power point presentations, model preparation, poster preparation, activities of various committees under student union, youth festivals, activities of departmental associations, national organizations like NSS, Sports activities and other competitions. Essay Writing, Elocution, Debate, quiz Competitions and group discussion, Science Day, Guest Lectures, Peer Teaching etc.Experimental/Laboratory method is used in science courses to educate the students with the facts by directly involving them. Students verify the facts and laws of the subject through experiments. Activity centered method is more effective and durable in providing learning experience.Institution is on its path to bring overall development of students. These activities not only provide opportunity for participatory learning but also provide experience.

In order to impart research oriented thinking among the students, they are well exposed to

- Study Projects, Study Tour, ,Achievers' Tour,Field Visits,Industrial visits,Workshops/ Seminars / Conferences/webinars ,Certificate Courses
- The students actively participate and contribute to various celebrations like Teacher`s Day Celebrations,Republic Day celebrations,Independence Day Celebrations, Annual Day Celebrations etc.
- The institution creates the atmosphere to the students to participate and learn through their own experiences and experiments and enhance their knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To develop creativity, originality of ideas, reasoning and to make classroom interaction more effective Brain storming method is used. Faculty members are well acquainted with use of ICT during class room teaching and lectures are given through power point presentation by most of the faculty members. They are exposed to number of LMS classes and are encouraged to pursue MOOCS online classes

Audio visual facilities are available to teachers

- The institute provides Wi-Fi facility on the Campus
- Well-equipped English Language Lab is available in the college to improve the communication and linguistic skill
- Well-furnished Computer labs with ICT oriented facilities are available
- The management motivates teachers to organize and attend Faculty Development Programs, Workshops, Seminars and Conferences which broadens their knowledge and encourages them to adopt innovative teaching methods
- INFLIBNET is available to expand their spectrum of knowledge
- Various learning methods are followed by the institute to nurture critical thinking, creativity and scientific temper among the students

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

Nil

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution also conducts internal examinations promptly as per the Academic Calendar and the evaluation process is very transparent. The institution has taken several initiatives to ensure better standards and improve Precision, efficiency and transparency in the evaluation mechanism. In every Semester the examination will be held on the proposed date according to the academic calendar. Theoretical examinations of the First, Third and Fifth Semesters are conducted in the month of October/November and the examination of the Second, Fourth and Sixth Semester shall be conducted in the month of March/April in the concerned academic session after the completion of the practical examinations.

Students undergo continuous evaluation in all courses .For Continuous Evaluation, the College conducts two Continuous Assessment Tests (CAT) in addition to Semester End examinations. Each Theoretical question paper is set for 75 marks and 25 marks for the internal assessment by the university. Thus the total marks of each question paper will be of 100. Assignments are regularly given to students. Appropriate weightage is given to attendance. Marks are duly earmarked for performance of lab work, preparation and presentation of lab record and viva. Results are displayed on the notice board of the departments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examinations are conducted regularly. Assignments, Mid semester exams are often conducted to assess the performance of the students. The valued answer scripts are shown to the students. The valuation is done in a fair and transparent way . The grievances of the students are called for and rectified on time. The students are given suggestions to improve their performance and the slow learners are later given special assignments to improve themselves. A timely and efficient dealing of the grievances related to examinations leads to timely reciprocation of the students.

If the student complaints of the score in the university exams, the college collects such grievances, encourages the student to go for re-valuation so that the student may be benefitted . In this way the college takes active part in solving the grievances related to examinations very efficiently and time-bound.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The teaching -learning strategies for each subject is prepared, discussed and approved by the curriculum committee of each department before commencement of academic year. The learning outcomes are made clear to both the student and the faculty.

Well-structured time-table is prepared based on the curriculum and core objectives of the subject. The balance between theory and practical is made. Skill development is given weight age where ever practical learning is required.

The expected outcomes are made known to all the students during the orientation conducted in the beginning of the academic year by the respective faculties. All the faculties are well aware of the learning outcomes as they are involved in the teaching and learning process

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every course has a specific set of objectives which is approved by the university. Course Outcome of the respective subject is designed by considering these Objectives. The copies of the syllabi are available in the departments.

The students are made aware of the learning outcomes through the Principal's address in the beginning of the academic year in the form of induction program. At the beginning of every semester, every subject teacher conveys Course Objectives at the introductory lecture of respective subject / course. The faculty of every subject explains course objectives, evaluation pattern, marking scheme etc. to the students. Students' attainment of CO, PO and PSO are assessed by customized evaluation pattern to suit the Course and its COs.: Evaluation includes: -- Seminar presentation/Short quizzes or objective questions / Home assignments / tutorials, Project Work, Extension Work by an individual student or a group of students/ Role playing/Workshops etc. This type of evaluation is included in the internal assessment evaluations conducted at the end of the semester. These examinations and results also measure the attainment of CO, PO and PSO.

Bachelor of Arts degrees are focused on increasing a student's knowledge and critical thinking skills in a variety of areas - Literature, History, Political Science, Economics etc. The course aims to bring out the ability, to apply the knowledge they have acquired, to communicate effectively and to work both independently and collaboratively. It also aims to develop the skills to connect across geographical, disciplinary, social and cultural boundaries, independent and lifelong learning skills.

In Bachelor of Science programme we concentrate on providing awareness among the students to show outstanding performance, intellectual skills related to the subject, transferable skills

and attitudes through introduction of a wide range of topics, critical and analytical thinking,

Bachelor of Commerce aims to provide students with the knowledge, tools of analysis and skills with which they understand and participate in the modern business and economic world, to prepare them for subsequent graduate studies and to achieve success in their professional careers. Demonstration of knowledge in major theories and models is key areas of organizational behavior.

The college provides opportunities to students to exhibit their understanding through the medium of expression i.e. oral or written. Students can optimally express their knowledge and this enhances their confidence. All these contribute to the evaluation of PO, CO, and PSOs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[In process](#)

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
Nil	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
Nil	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

extension activities are carried out in the neighborhood community, sanitising students to social issues, for their

holistic development, and infect their of during the year 2020-21

With a view of developing service motto among the students, their work put into National service scheme (NSS). Through NSS their work taught how to communicate with the public and needy friendly nature, helping attitude are developed in them. In view of the spread of COVID-19 pandemic, the students work taught to help co-humans. Through online classes the teachers motivated them and instilled psychological awareness and strength within the students. Their work given psychological boost up through various webinars. Without waste of their academic career, students were encouraged to participate in online quiz, group discussions, online exams were conducted, seminars were also conducted through online mode for the holistic development of the students yoga classes were conducted to the students. They work trained how to overcome mental stress and attain physical health through yoga.

NSS CELL has distributed masks and sanitizers to the nearby villages. On collaboration with rotary club, the NSS in another program has distributed masks and sanitizers to our students.

The students during pandemic have achieved technical knowledge through online classes. The departments of career guidance cell, Telugu, Hindi, Commerce, Physics, and Chemistry, have conducted webinars through which the students and the staff have become techno-knowledge.

Department of Economics conducted field visit to local market to students know about the Market structure and their activities, and also their income levels. They observe that how to start their shops in that particular place and what's steps they followed to develop their business.

By all these extension activities conducted by the college, the students have attained holistic development both academically and extra-curricularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern facilities required for the effective teaching - learning process is more than adequate and they exceed the minimum specified requirements by the various statutory bodies.

Some of the major facilities which are being used for effective teaching- learning are below:

1. total no of class rooms are 9 and one seminar hall are made available.
2. All the class rooms and seminar hall are Wi-Fi enabled.
3. Furniture available in the class room are suitable for sound learning
4. Student - Computer ratio is 16:1
5. Computer center are functioning to support academic needs.
6. Library functioning 9.30 a.m. to 5.30 p .m to all working days
7. The Library has the subscription for online resources such as e-journals, e-books in addition to regular books and newspapers,
8. Departmental library exists in all departments for immediate reference by their staff and students.
9. The central facility seminar hall of capacity 150 for the conduct of conferences, seminars, workshops and Institution events
10. Jawahar Knowledge Centre for the students support

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium yoga

center, etc., and cultural activities.

The facilities available for sports, games (Both indoor and outdoor) gymnasium, yoga and cultural activities are more than adequate and the same is being evident by large number of participation by students by the students and their achievements in terms of winning medals awards in these categories

1. The norms and procedures prescribed by the Sports Authority of India (SAI), as well as various sports and games Federations of India are practiced in letter and spirit to organize quality tournaments and sports events.

2. Some of the major sports facility available are furnished in the following:

- a. Football ground
- b. Volley Ball court
- c. Tennis Court
- d. Basketball court
- e. Throwball Court
- f. Fitness Center with full equipment
- g. Indoor Hall (Table Tennis, Carrom and Chess)
- h. Kabaddi
- i. Shuttle

Gymnasium facilities: Central Gymnasium facility worth about more than 2 lakhs

Faculty: One Director of Physical Education instruct the students

Cultural Activities:

? The institute has an exclusive Walkers Club to support and

facilitate student's cultural activities at various levels.

? Our students have participated in the various cultural events organized by other Universities of the state.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is working from 9.30 a.m. to 5.30 p.m. for all working days

a. The Library huge collection of books, journals and non-book materials etc., in the discipline of Technology, Law, Management, Science and Humanities

b. The Library subscribe e-journals through INFLIBNET N-list

c. Departmental library is exists in all the departments for immediate reference by their staff and students

d. The Library equipped S.C & S.T Book bank facility for their students for the support of Central and State Government Schemes.

e. The Library is also equipped with reference section for preparation of competitive exams like Civil Services Exam, TOEFL, GRE,

Group-1,2 & 4, Junior Lecturers, UGC NET, CSIR NET, SSC and similar exams.

f. The Library conducts Orientation Program regularly on Library systems and services for effective utilization

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi and LAN facilities for students and staff.

? The campus has been enabled internet service with 60 Mbps bandwidth providing anytime anywhere access to knowledge and learning resources, keeping in line with demand from students and faculty

? Over 25 Desktops were deployed in the computers lab for Computing facility to the student and faculty for hands on practical sessions

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities

Laboratory

? All the laboratories are well maintained lab in-charge and staff in-charge are taking care of maintenance works

? Well established procedure is available for service and maintenance of lab equipment.

? Request for approval of maintenance /service is made before the budget cost committee through proper channel.

Library

? The Library of the stacked with thousands of books. The materials have been arranged neatly in the prescribed order.

? Library timings: The library opened 9.30 am to 5.30 pm

? The library total 11,234 books and 224 reference books are available. The students avail

Library services

? All the members of the Institution are eligible to get library membership. Library users have to register their details in the

entry register, whenever they visit.

? Faculty, staff and students of the Institution need to fill up library membership form with the certification of authorities.

? The students can use borrowed book(s) up to 15 days' time, and faculty members can use the books up to a semester. The books(s) can be renewed if there is no reservation for the particular book. Late return of the book will earn fine of Rupee One per day.

? Valid ID card must for utilizing library services and reference books and periodicals will not be issued. The borrower is the responsible for the book(s) borrowed against their membership

? News about Conference/Seminar and workshop is being sent to Institution group

? Requirements will be sent to Library Advisory Committee for purchase

Physical Education Department

? The department is taking care of maintaining the sports and games of the Institution. Annual Maintenance is available for all the equipment in fitness center. To purchase the equipment through departmental committee.

Computer Maintenance Cell- CMC

o The Computer Maintenance Cell Consisting under one roof taking care of the Network, Hardware, Software, Projector and UPS maintenance activities of the Institution. In this connection e-mail IDs are created for queries related to system services

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

07

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- There is an active participation of 'student representation' in both academic and administrative activities of the college.
- There is student's participation in curricular, co-curricular and extracurricular activities. Students participated in plantation, vanam manam, pacchathoranam programmes conducted by NSS on the campus.
- Students actively participated in corona awareness programme, swatch barath programme and masks distribution conducted by NSS

- The students are also the members in women empowerment cell of the college.
- There are volunteers who looks into cleanliness of the college campus, They play active role in organizing many programmes in the college.
- There are class representatives from each class who assists the Lecturer in looking into discipline, cleanliness of class rooms.
- Some students are taken as members into various administrative affairs for ensuring transparency in the administration.
- There is student support in all the activities and competitions conducted by the various departments in the college.
- They support and help in organizing all programmes by departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Contribution of Alumni Association to the Institution

- There is registered Alumni association in institution. Institution registered Alumni association on 17-11-2020.
- Alumni supports and helps for the over all development of the institution.
- By engaging Alumni, all students were benefitted from their skills and experience.
- The Alumni association provides a variety of resources infrastructure.
- Alumni may also have access to library materials as well as educational facilities on campus, such as some labs and equipment.
- Having an active Alumni network can also be great benefit to students currently attending college.
- Young Alumni and students can benefit by the inspiration given by the senior Alumni and job opportunities.
- The students get inspired through the programmes conducted by Alumni students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:The vision of the college is "To be a quality educational institution working for the cause of higher education for women especially for rural women". In tune with mission the institution

strives to provide quality education to economically backward and weaker sections of the students especially from rural areas. Institution has highly qualified, dedicated and committed staff that helps the students to pursue their higher education. In brief, the vision of the college is to provide high quality education at affordable cost.

Mission:The mission of the institution in order to fulfill the vision of the institution is

- Highly qualified and committed staff makes use of ICT in improving the efficiency and effectiveness in teaching as well as over all development of the students
- Besides value based education students are trained through JKC , Career guidance cell and certification courses to equip them with skills for better placements

In the process of executing mission of the institution to achieve vision, the principal along with staff and under the guidance of higher authorities CCE, RJDEC and affiliating university performs the functions such as planning the activities, utilizing resources for execution, monitoring the execution process in coordination with CPDC and college committees.

File Description	Documents
Paste link for additional information	https://gdcwncd.ac.in/about/vision-and-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization of power and participative management are the two important characteristics of effective administration. The principal and IQAC cell forms the apex body of the institution, further down various committees are formed for conducting various activities under the chairmanship of the principal of the college. The committees are constituted by all the faculty members of the college. Students and non-teaching staff are also made part of the committees wherever necessary. IQAC committee takes decision in all academic related matters and monitor day to day issues , rules to be followed for smooth running of the college as well as to impart and enhance the quality of learning

in all aspects. Departments have autonomy in planning and executing curricular and extra-curricular activities as per the guidelines given by the university and APSHE. Records are maintained at all levels

Participative Management: Institution ensures the participation of all the faculty members at all levels. Faculty is involved through various committees such as NSS, Red Ribbon Club, Women Empowerment Cell, Career Guidance Cell, Anti -Ragging Cell, Extra-curricular activities committees etc. Internal Quality Assurance Cell coordinate, plan and organize the activities of the institution and conduct internal audit regularly..

File Description	Documents
Paste link for additional information	https://gdcwncd.ac.in/administration/college-committees/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Before commencement of every academic year Principal in coordination with IQAC coordinator and the staff prepares a perspective plan for excellence in academics based on the academic calendar framed by the affiliated university. Perspective plan consists of an action plan to implement curricular , co-curricular and extracurricular activities. IQAC of the institution monitors and ensures smooth execution of the academic plan and takes necessary steps if required for strict implementation of the same.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various governing bodies and committees for smooth execution of academic and administrative works at all levels.

Administrative Set Up:The hierarchical structure of the institution is as follows:

- Commissioner of Collegiate Education (CCE)
- Regional Joint Director (RJD) of Collegiate Education
- Principal

CCE: CCE is the apex body and controlling head of Government degree colleges in Andhra Pradesh. It released grants for the developmental activities and also conducts academic and financial audits regularly. To enrich the knowledge of faculty members CCE organizes various FDPs, workshops and training programs

Appointment and Service Rules: Institution administration and service rules are governed by Government of Andhra Pradesh through the department of Higher Education. Department of higher education has two wings APSHE and CCE. Institution follows the guidelines given by these apex bodies. Recruitment of regular faculty is done by APPSC and appointment proceedings, CAS and promotions are taken up by CCE. Any clarifications regarding rules and regulations are obtained by CCE .Any grievance with reference to service matters may be represented to CCE/RJDCE/Principal through proper channel.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://gdcwndd.ac.in/administration/statutory-bodies/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff

Provide the list of existing welfare measures for teaching and non- teaching staff within a maximum of 200 words

The following are some of the welfare schemes provided by the institution to both teaching and non-teaching staff

- General Provident Fund, Andhra Pradesh Group Life Insurance Scheme, Contributory Pension Scheme
- Medical reimbursement facility, Employee Health Insurance Scheme,
- Medical leave, child care leave, maternity and paternity leave
- On-duty faculty for attending workshops/conferences/seminars/short term training programs/refresher courses etc
- Earned leave encashment, Ex-gratia (for non-teaching staff).

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1HQtWwuV-UejuE7CC-4TwrW9xwZR4T6Io/edit?usp=sharing&oid=117988938527657259274&rtpof=true&sd=true
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution follows the guidelines given by the UGC and the government of Andhra Pradesh. As per the guidelines the performance appraisal of the teaching staff is taken at the end of every academic year by the IQAC of the institution and will be

submitted to the CCE. The ASAR (Annual self-Appraisal Report) is collected under three categories:

- Contribution towards teaching, learning and evaluation - seminars, assignments, practical, examination duties, formative and summative evaluation tools etc.
- contribution towards co-curricular and extension activities - Professional development activities, students related co-curricular, extension and field based activities, sports, community services, NSS etc
- Academic/Research Activities : Research publications, books, patents, major and minor projects, awards received

The Scores obtained by the teaching staff are subsequently published in the CCE Website. Further the performance of the teaching staff is appraised by the Academic audit team constituted by the CCE. Academic audit team visits the institution analyses the performance of the teaching staff. Based on the performance of the teaching staff grade will be assigned to the institution and submits a comprehensive report along with action report to the principal

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASADA
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At institution level principal is the chief custodian of all the resources of the college including college funds, financial aids and work out plans. The principal utilizes the college funds in consultation with the staff and CPDC council. Institutional accounts are audited at external as well as internal level.

Internal audit is done by the team of Regional Joint Director of Collegiate Education, West Godavari district and external audit is done through officials appointed by the government of Andhra Pradesh. In financial audit, audit team inspects cash books, pay bills, service registers, pay fixation, arrear bills, pension register, allowances sanctioned, leave account register etc.

Due COVID-19 Pandemic situation internal and external financial audits were not conducted. However, the expenditure is made as per the stipulations and guidelines given by the government. The audited accounts are sent to the respective agencies soon after utilization

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major part of the financial resources of the institution comes from Special fee and CPDC. The principal being the disbursing officer, follows the procedures established by the finance committee, purchase committee and staff before the funds are disbursed to concerned individuals/departments. Depending on the academic requirements institution utilizes its recourses for upgrading the infrastructure wherever possible. Institution

incurs expenditure on up gradation of essential assets like computers, laboratory equipment and apparatus and ICT enabled teaching aids. In order to ensure transparency in utilization of the financial resources internal and external audits are conducted regularly. Accounts are audited internally on regular basis and report is submitted for verification to the inspection teams and audit general of AP during their visit to the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. All faculty members are requested to conduct webinars in the place of seminars so as to prevent covid-19 pandemic. As a blessing in disguise our faculty members utilized this as an opportunity by viewing the positive side of the pandemic. It helps faculty members to go digital and accelerate faster to upgrade themselves on par with latest technology. As a matter of fact, the total world moved towards digital platform and its movement shifts by 20 years at a quantum jerk. This helps the teaching community in effective dissemination of knowledge on virtual platform by staying safe. Thus the practice of moving towards digital side builds confidence among faculty, and also paves the way of sustaining even in hard times.
2. As a bio-war covid-19 happens like an unwanted and unimagined calamity. Total world lies standstill and most of the lives lost due to fear complex and leaves outer public to develop a death phobia. In this context all students of the institution are educated about the seriousness of the situation, advantages of washing hands with sanitizer, increasing immunity levels, wearing mask etc. Now they became warriors both physically and psychologically and get ready to combat with any unforeseen disaster in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

While reviewing teaching learning process of the institution prevailing feedback system in the college plays its role effectively . Analyzing the feedback, suggestions will be given to concerned faculty member/s for further improvement.

Continuous internal evaluation till the final examinations is the check point to put the student on the track again with proper counseling. Parent- teacher meeting helps the institution to correct the pitfalls of the student . This also helps the institution to know the perception of the society about the college . After knowing the reality the institution utilizes that as an an opportunity to convert its weaknesses as the strength .

Student seminars, project work on related topic, assignments given after the class work , home work followed by analysis will equally assists the mechanism during the assessment of teaching learning process. Student project work help the student in two ways. i) As an additional input. ii) In-depth knowledge of the related topic may create some interest and may turn him a research scholar.

Students are encouraged to participate in curricular/ co curricular activities both inside and outside the campus which helps in enriching their learning levels. As a byproduct competitive spirit will be developed among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

B. Any 3 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity :

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society. 08.03. 2021 on the occasion of International women's day women empowerment cell conducted online webinar on women empowerment in Telugu Literature.

Safety and security :

- campus is under the surveillance of CCTV cameras and is monitored regularly.
- College is securely surrounded with a compound wall.
- There is a police surveillance for every three hours near the college, which is very near to the main police station.

Counseling :

- Gender awareness webinar and programs are thoroughly conducted.
- The institute has a well established and functional system for student support and mentoring (personal, academic and career counseling) i.e. Mentee and mentor Programme.
- The mentors meet the mentees regularly and enquire the overall performance and also clear any doubts and to counsel if necessary.

Common Rooms :

The college provides all the departments with facilities like staff rooms and common rooms for students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Nil

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other.

Commemorative days like Women's day, Yoga day, Cancer day, AIDS day and famous persons, important persons along with many regional festivals like Sankranthi celebrated in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SVD GDC (W) takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. The College celebrates the Independence Day & Republic Day with great pomp and vigor. Department of Political science organizes and celebrates the Constitution Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals. The Faculty of various departments, have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens.

Constitutional Obligations:

SVD GDC (W) has organized student centric activities like essay writing, elocution competition displays at annual Synergy event etc which have always received huge participation from the students and promoted their awareness about various aspects of

Indian citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

the following is the list of national and international commemorative days, events and festivals the institute celebrates every year and make the students and faculty to participate.

S. No

Name of the event

Date

1

International youth day

12.08.2020, 21

2

Independence Day

15.08.2020, 21

3

Telugu Bhasha Dinotsavam

28.08.2020,21

4

Gandhi Jayanthi

02.10.2020,21

5

Human Rights day

10.12.2021

6

Republic Day

26.01.2021

7

Gurajada Apparao vardhanthi

8

International women's day

08.03.2021

9

Women equality day

26.08.2021

10

National Education day

11.11.2021

11

Constitution day

12

Dr. B. R. Ambedkar Jayanthi

14.04.2021

13

World students day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 Title of the best practice- Every day Assembly.Objective of the practice- To develop patriotism, discipline among students,and to inform about the latest happenings in the college in addition to make them aware about the importance of the day concerned.The context - As a policy matter all students should assemble before their regular work there by managing themselves as per the timescheduleThe practice - Students habituated to come early and assemble as per their allotted slot and developed a time sense inherently .Evidence of Success - As a result of regular assembly following is the result1) Discipline was developed among the students2) Solved several issues regarding amenities in the college3) Learned about the importance of the day concerned on everyday Basis

2 Title of the best practice : SVD Radio.Objective of the practice : The bottom line of this practice is to tap the latent talents among the students, Giving information on the spot as per the urgency of the situation.The context : The real purpose of graduation we strongly believe,is that developing the students by all means ie curricular, extra curricular etc. In this context SVD radio was started .The practice : India is a treasure house of several fine arts, having excellent cultural heritage and always stood first regarding ethics and human values.Evidence of Success : following if evidence of success 1. students developed fearlessness not only in the college but also in the outer public2. students felt happy as they spent a productive stay in the college.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college (S.V.D. GDC For Women), Nidadavole is located in semi urban area i.e. very nearer to rural areas so the vision of the college is to provide education to rural women and creating women empowerment.The distinctive feature of the college lies in the heart of the city and accessible especially for women students who use to operate from nearby villages. College also runs in a spawning campus filled with greenery with plenty of oxygen and

ishygenic and highly protective environment. The institution stands in the forefront of optimal utilization of technology for curriculum enrichment and adaptability. SVD Government Degree College for Women, Nidadavole has played a pivotal role in providing educational opportunities to the rural areas surrounding it. The college has completed 39 years of its existence by promoting excellence in the field of education. This institution has earned its reputation for being a premier institution in the west Godavari District. Which is well known for academics, sports and other extra - curricular activities. This institution is unique and occupies a place of honour to find our Alumni well placed in all walks of life. Community service through NSS and various cells and clubs is a continuous process in our college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future plans of action for next academic year

- Considering the demand and growth of technical education in present scenario, the institute is planning to start new programme in UG by name B. Com Computers. B. Com Computers Course provides students with an in-depth understanding of computer programming, applications, software development along with business management. This course is mainly for students who have an aptitude for computer programming and interest in commerce.
- It is proposed to use waste water from RO plant for watering the plants, storage of water for wash-rooms and other gardening purpose.
- It is proposed to digitalize the library.
- It is proposed to harvest rain water